# Master Course Outline With Sample Syllabus

# Observation, Documentation, and Assessment ECED 210

# **Course Description**

This course is designed to increase objectivity in observing and interpreting children's behavior, to observe developmental characteristics and to increase awareness of typical and atypical patterns of behavior for all children including those with disabilities, developmental delays, language and/or cultural differences. Observation and participation placements are provided for the study of young children at the College's Laboratory School or at an area NAEYC accredited center with the approval of the professor. The students will observe and participate in a center to gain experience and competency in working with young children including those with disabilities, developmental delays, language and/or cultural differences. Weekly seminars devoted to issues in observing and understanding all children's development will extend the individual's observing and participating experiences.

This course requires student to complete no more than 50 hours of field observation and participation in an NAEYC accredited center. Prerequisite: ECE 101

Course Objectives: To provide students opportunities to develop knowledge, reflection and understanding of:

Course Objective	Alignment with Standards
Objective observation and its importance in working with all children including those with disabilities, developmental delays, language and/or cultural differences	OSEP – Observing and Collecting Data for Progress Monitoring; EI/ECSE Child Development & Early Learning 1.1; Professionalism and Ethical Practice 7.2 PS&C for ECE, Standard Three, Child Observation, Documentation, and Assessment, 3a CT CKCs: 4.A.1, 4.A.2

2	. CT Documentation and Observation for Teaching System (CT	OSEP Observing & Collecting Data for Progress Monitoring
	DOTS) and other observation and assessment tools, as well as approaches for planning and supporting all children including those with disabilities, developmental delays, language and/or	EI/ECSE Standard One: Child Development and Early Learning 1.1; Standard Four: Assessment Process 4.1
	cultural differences.	PS&C for ECE, Standard Three, Child Observation, Documentation, and Assessment, 3b.
		CT CKCs: 1.B.3, 4.A.3
3	. The goals, benefits, and uses of observation, assessment, and	OSEP Observing and Collecting Data for Progress Monitoring
	documentation to plan for and support the development of young children including those with disabilities, developmental	EI/ECSE Standard 4 Assessment Process 4.1,
	delays, language and/or cultural differences.	PS&C for ECE, Standard Three, Child Observation, Documentation, and Assessment,3a, and 3c.
		CT CKCs: 1.B.3, 4.A.3
4	. How to connect theories of child development (typical and atypical) to observations and assessments.	OSEP: Working with Children and Families from Diverse Backgrounds
		EI/ECSE: All Standard One Child Development and Early Learning, All Standard Four Assessment Processes
		PS&C for ECE Standard One, Child Development and Learning in Context, 1c, 1d and Standard Three, Child Observation, Documentation, and Assessment, 3a and 3c
		CT CKCs: 1.A.1, 1.B.1, 1.B.2, 4.A.3 and 4.A.1
5	. How observing, assessing, and reflecting on development in all domains is a means of identifying individual needs and	EI/ECSE: Standard One Child Development 1.2; All Standard Four Assessment Processes; Standard Six Using Responsive and Reciprocal
	planning meaningful, integrated learning and developmentally appropriate experiences for all children including those with	Interactions, Interventions, and Instruction 6.3, 6.7

disabilities, developmental delays, language and/or cultural differences.	PS&C for ECE, Standard Three, Child Observation, Documentation, and Assessment, 3a and 3c CT CKCs: 1.B.3, 2.B.3, 4.A.3
6. How observation and assessment data can be used to form partnerships with all families including families of children with disabilities, developmental delays, language and/or cultural differences and other professionals.	OSEP -Engaging and Communicating with Families and Collaborating EI/ECSE All of Standard 2 Partnering with Families and all Standard 3 Collaborating and Teaming PS&C for ECE Standard Two, Family-Teacher Partnerships and Community Connections, 2a, 2b, and 2c and Standard Three, Child Observation, Documentation, and Assessment, 3d CT CKCs, 3.B.4; 4.B.1, 4.B.2; 5.A.1 & 5.A.2, 5.B.1
7. Professional skills such as: communication, collaboration, problem solving, reflection, commitment to the NAEYC Code of Ethics, ability to follow policies and dispositions of effective teachers including sensitivity to culture, language, and ability.	OSEP – Working with Children and Families from Diverse Backgrounds and Collaborating  EI/ECSE: All Standard Three: 7.2, 7.4  PS&C for ECE Standard, Six, Professionalism as an Early Childhood Educator, 6b,6d, and 6e  CT CKCs: 5.A.1 & 5.A.2; 5.C.1

# **Student Outcomes: Upon completion of this course, students will be able to:**

Studer	nt Outcomes:	Alignment with standards
1.	Analyze, discuss and reflect upon the uses of objective observation for understanding typical and atypical child development.	OSEP – Observing and Collecting Data for Progress Monitoring; EI/ECSE Child Development & Early Learning 1.1; Professionalism and Ethical Practice 7.2
		PS&C for ECE, Standard Three, Child Observation, Documentation, and Assessment, 3a
		CT CKCs: 4.A.1, 4.A.2
2.	Identify and analyze a variety of observation and assessment	OSEP Observing & Collecting Data for Progress Monitoring
	methods and tools including implementation of objective observations and apply theories of typical and atypical child development to the interpretation of data recorded.	EI/ECSE Standard One: Child Development and Early Learning 1.1; Standard Four: Assessment Process 4.1
		PS&C for ECE, Standard Three, Child Observation, Documentation, and Assessment, 3b.
		CT CKCs: 1.B.3, 4.A.3
3.	Demonstrate an understanding of the goals, benefits and uses	OSEP Observing and Collecting Data for Progress Monitoring
	of assessment including children with disabilities, developmental delays, language and/or cultural differences.	EI/ECSE Standard 4 Assessment Process 4.1,
		PS&C for ECE, Standard Three, Child Observation, Documentation, and Assessment,3a, and 3c.
		CT CKCs: 1.B.3, 4.A.3
4.	Assess an individual child by applying theories of child	OSEP: Working with Children and Families from Diverse
	development (typical and atypical) to observations with an	Backgrounds

	nderstanding of the multiple influences on development and earning.	EI/ECSE: All of Standard One Child Development and Early Learning, All of Standard Four Assessment Processes
		PS&C for ECE Standard One, Child Development and Learning in Context, 1c, 1d and Standard Three, Child Observation, Documentation, and Assessment, 3a and 3c
		CT CKCs: 1.A.1, 1.B.1, 1.B.2, 4.A.3 and 4.A.1
do res	Ise the CT DOTS and other appropriate observation, ocumentation, and assessment tools and approaches esponsibly for planning and support of a child's individual evelopment in multiple domains.	EI/ECSE: Standard One Child Development 1.2; All of Standard Four Assessment Processes; Standard Six Using Responsive and Reciprocal Interactions, Interventions, and Instruction 6.3, 6.7 PS&C for ECE, Standard Three, Child Observation, Documentation, and Assessment, 3a and 3c CT CKCs: 1.B.3, 2.B.3, 4.A.3
as inde	apply, explain, and reflect upon how observation and assessment data can be used to form partnerships with families acluding families of children with disabilities, developmental elays, language and/or cultural differences and other rofessionals	OSEP -Engaging and Communicating with Families and Collaborating EI/ECSE All of Standard 2 Partnering with Families and all of Standard 3 Collaborating and Teaming  PS&C for ECE Standard Two, Family-Teacher Partnerships and Community Connections, 2a, 2b, and 2c and Standard Three, Child Observation, Documentation, and Assessment, 3d  CT CKCs, 3.B.4; 4.B.1, 4.B.2; 5.A.1 & 5.A.2, 5.B.1
co N. di	demonstrate professional skills such as: communication, collaboration, problem solving, reflection, commitment to the IAEYC Code of Ethics, ability to follow policies and ispositions of effective teachers including sensitivity to alture, language and ability.	OSEP – Working with Children and Families from Diverse Backgrounds and Collaborating EI/ECSE: All Standard 3 Collaboration and Teaming, Standard Seven Professionalism and Ethical Practice 7.2, 7.4

	PS&C for ECE Standard, Six, Professionalism as an Early Childhood
	Educator, 6b,6d, and 6e
	CT CKCs: 5.A.1 & 5.A.2; 5.C.1
8. Provide documentation of the completed, required hours of	EI/ECSE: Standard 8 Field and Clinical Experience
observation and participation	

# **Course Content:**

Course Content:	Alignment with Standards
1. How to observe: objectivity and subjectivity  Guidelines for Objective Observations and Recording of children including those with disabilities, developmental delays, language and/or cultural differences.	OSEP – Observing and Collecting Data for Progress Monitoring; EI/ECSE Child Development & Early Learning 1.1; Professionalism and Ethical Practice 7.2 PS&C for ECE, Standard Three, Child Observation, Documentation, and Assessment, 3a CT CKCs: 4.A.1, 4.A.2
2. Appropriate Observation and Recording methods and tools to align with child development theories  a. CT DOTS  b. Anecdotal Records c. Checklists d. Running Records e. Frequency Counts f. Time Samples g. Work Samples h. Using Technology in Observing	OSEP Observing & Collecting Data for Progress Monitoring; EI/ECSE Standard One: Child Development and Early Learning 1.1; Standard Four: Assessment Process 4.1 PS&C for ECE, Standard Three, Child Observation, Documentation, and Assessment, 3b. CT CKCs: 1.B.3, 4.A.3

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3.	Planning for children's development including children with	OSEP Observing and Collecting Data for Progress Monitoring;
	disabilities, developmental delays, language and/or cultural differences based on observations and assessments	EI/ECSE Standard 4 Assessment Process 4.1,
		PS&C for ECE, Standard Three, Child Observation, Documentation,
	Learning Experience Plans	and Assessment,3a, and 3c.
	Cycle of Intentional Teaching	CT CKCs: 1.B.3, 4.A.3
	Connecticut Early Learning and Development	C1 CKCs. 1.B.5, 4.A.5
	Standards (ELDS)	
	Connecticut Documentation and Observation for	
	Teaching System (DOTS) Scientific Research Based Interventions (SRBI)	
	Scientific Research Based Interventions (SRBI)	
4.	Assessing an individual child by applying theories of child	OSEP: Working with Children and Families from Diverse
	development (typical and atypical) to observations with an understanding of the multiple influences on development and	Backgrounds
	learning.	EI/ECSE: All of Standard One Child Development and Early
	rearming.	Learning, All of Standard Four Assessment Processes
		PS&C for ECE Standard One, Child Development and Learning in
		Context, 1c, 1d and Standard Three, Child Observation,
		Documentation, and Assessment, 3a and 3c;
		CT CKCs: 1.A.1, 1.B.1, 1.B.2, 4.A.3 and 4.A.1
		EI/ECSE: Standard One Child Development 1.2; All of Standard Four
5.	Using the CT DOTS and other appropriate observation,	Assessment Processes; Standard Six Using Responsive and Reciprocal
	documentation, and assessment tools and approaches responsibly for planning and support of a child's individual	Interactions, Interventions, and Instruction 6.3, 6.7 PS&C for ECE, Standard Three, Child Observation, Documentation,
	development in multiple domains.	and Assessment, 3a and 3c
	de, cropment in matriple domains.	CT CKCs: 1.B.3, 2.B.3, 4.A.3
		, ,
		OSEP -Engaging and Communicating with Families and Collaborating
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6. Using observation and assessment data to form partnerships with families including families of children with disabilities, developmental delays, language and/or cultural differences and other professionals	EI/ECSE All of Standard 2 Partnering with Families and all of Standard 3 Collaborating and Teaming  PS&C for ECE Standard Two, Family-Teacher Partnerships and Community Connections, 2a, 2b, and 2c and Standard Three, Child Observation, Documentation, and Assessment, 3d  CT CKCs, 3.B.4; 4.B.1, 4.B.2; 5.A.1 & 5.A.2, 5.B.1
7. Ethical and Professional Issues such as: communication, collaboration, problem solving, reflection, commitment to the NAEYC Code of Ethics, ability to follow policies and dispositions of effective teachers including sensitivity to culture, language and ability.	OSEP – Working with Children and Families from Diverse Backgrounds and Collaborating  EI/ECSE: All Standard 3 Collaboration and Teaming, Standard Seven Professionalism and Ethical Practice 7.2, 7.4  PS&C for ECE Standard, Six, Professionalism as an Early Childhood Educator, 6b,6d, and 6e  CT CKCs: 5.A.1 & 5.A.2; 5.C.1

## **Standards:**

CT State Core Knowledge and Competencies (CKC)
Early Intervention/Early Childhood Special Education (EI/ECSE)
Office of Special Education Programs (OSEP)
Professional Standards and Competencies for Early Childhood Educators (PS&C for ECE)

### **KEY EXPERIENCES:**

(CO 1) In-class viewing, and reflection of video demonstrating how and why to observe young children objectively.

(CO 1, 2, and 5) Review and choose a variety of assessment tools that would be most appropriate to use in the observation of children and/or classroom environments.

(CO 1, 2, and 5) Observe, record, evaluate a young child using methods such as: anecdotal, running records frequency counts, checklist, work samples, time samples, and rating scales and the CT DOTS.

(CO 4 and 5) Review Essential Dispositions video from Eastern Connecticut State University and the ELDS and reflect upon its application. <a href="https://www.easternct.edu/center-for-early-childhood-education/ct-early-learning-and-development-standards/fostering-essential-dispositions.html">https://www.easternct.edu/center-for-early-childhood-education/ct-early-learning-and-development-standards/fostering-essential-dispositions.html</a>

(CO 7) Review and apply the NAEYC Code of Ethical Conduct.

(CO 2 and 3) Develop an LEP by reviewing, reflecting upon, and using, standards and strategies in the CT ELDS and CT Early Childhood SRBI Strategies Manual.

(CO all) Create a Child Case Study

(CO 5, 6, and 7) Participate in a Mock Family Conference demonstrating an understanding of child development, as well as, professional communication skills such as active listening, ethics, effective partnerships with families and other professionals.

### RESOURCES

### **Articles:**

Responding to Linguistic and Cultural Diversity Recommendations for Effective Early Childhood Education <a href="https://www.naeyc.org/sites/default/files/globally-shared/downloads/PDFs/resources/position-statements/PSDIV98.PDF">https://www.naeyc.org/sites/default/files/globally-shared/downloads/PDFs/resources/position-statements/PSDIV98.PDF</a>

Inclusion in Early Childhood: A joint position statement from NAEYC and DEC https://www.naeyc.org/sites/default/files/globally-shared/downloads/PDFs/resources/position-statements/DEC NAEYC ECSummary A.pdf

The Inclusion Lab, 12 Key Practices for High Quality Early Childhood Inclusion <a href="https://blog.brookespublishing.com/12-key-practices-for-high-quality-early-childhood-inclusion/">https://blog.brookespublishing.com/12-key-practices-for-high-quality-early-childhood-inclusion/</a>

Becoming an Active Listener

https://wayne.edu/learning-communities/pdf/becoming-active-listener-13.pdf

How To Prepare for a Parent Teacher Conference

https://www.cceionline.com/how-to-prepare-for-a-parent-teacher-conference/

### **Checklists:**

Cara's Kit: Creating Adaptations for Routines and Activities (article and checklist)

https://inclusioninstitute.fpg.unc.edu/sites/inclusioninstitute.fpg.unc.edu/files/handouts/Milbourne%20Generic%20handout%20for%20adaptations%20presentations%20correct%20hierarchy 0.pdf

Including Children with Special Needs

http://cispartners.vermont.gov/sites/cis/files/Guidance/Including%20Children%20with%20Special%20Need-%20Are%20You%20and%20Your%20Childcare%20Program%20Ready%20Section%20C%20Objective%203%20Letter%20A.%20b.pdf

Checklist from Quality Star NY adapted from NAEYC and "Are We Supporting Diversity? A Tool for Reflection and Dialogue" Work/Family Directions, Inc.

http://qualitystarsny.org/resources/FE/FIS/NAEYC\_Pathways-to-Cultural-Competence\_Checklist\_NYS-version.pdf Ages and Stages https://childdevelopmentinfo.com/wp-content/uploads/2017/02/ages-and-stages-birth-to-5.pdf

### **Children's Books:**

Storyline Online - Rainbow Fish read aloud

https://www.storylineonline.net/books/the-rainbow-fish/

The Only One Club - Naliboff

### **Videos:**

Eastern CT State University (video)

 $\underline{\textbf{Essential Dispositions } \underline{\textbf{https://www.easternct.edu/center-for-early-childhood-education/ct-early-learning-and-development-standards/fostering-essential-dispositions.html}}$ 

Active Listening Skills For Teachers Part 1

https://www.youtube.com/watch?v=XSsk7mhkY9g

Active Listening Skills For Teachers Part 2

https://www.youtube.com/watch?v=XmelDoZUcFs

Highlights from a Family Conference

https://www.youtube.com/watch?v= 11 hUMrE0s

### **Standards:**

CT ELDS

https://www.ct.gov/oec/lib/oec/earlycare/elds/ctelds.pdf

https://www.ct.gov/oec/lib/oec/GuideToDomainsMar23 2016Final.pdf

### CT DOTS

Manual https://www.ct.gov/oec/lib/oec/ct dots mnl 6618 web.pdf

Observation Progression Book <a href="https://www.ct.gov/oec/lib/oec/ct">https://www.ct.gov/oec/lib/oec/ct</a> dots progression 62518 for website.pdf

Early Childhood SRBI Embedded Strategies Manual

 $\underline{http://www.ct.gov/oec/lib/oec/earlycare/curriculum/earlychildhood\_srbi\_manual.pdf}$ 

NAEYC Code of Ethical Conduct

 $\underline{https://www.naeyc.org/sites/default/files/globally-shared/downloads/PDFs/resources/position-properties and the properties of the prope$ 

 $\underline{statements/Ethics\%20Position\%20Statement2011\_09202013update.pdf}$ 

# Websites: $Executive\ Function\ \underline{https://developingchild.harvard.edu/guide/a-guide-to-executive-function/}$

# **SAMPLE SYLLABUS**

ECE 210 Observation, Participation, and Seminar 3 credits

Instructor:

Contact Information:

Date/Time/Classroom:

Assignments:

Date	Topic and Learning Experiences	Alignment with Course Objectives	Assignments	Alignment with Student Outcomes
1	<ol> <li>Welcome, Intros, Class overview, Icebreakers</li> <li>Discuss Syllabus, Case Study and its components</li> <li>Discuss Mock Family Conference</li> <li>Review Grading, Seminar Format</li> <li>Discuss Selection of NAEYC site and child for case study</li> </ol> Read Aloud: The Only One Club, by Naliboff		NOTE: Students will be observed in their placement settings throughout the semester as they *observe, record and evaluate using the ethical methods described, discussed, and demonstrated in this course.	
2	*Observation Video Experience and simulated observations     Objectivity vs Subjectivity     Discuss Standards and Assessment tools     CT ELDS <a href="https://www.ct.gov/oec/lib/oec/earlycare/elds/ctelds.pdf">https://www.ct.gov/oec/lib/oec/earlycare/elds/ctelds.pdf</a> CT DOTS User's Manual <a href="https://www.ct.gov/oec/lib/oec/ct_dots_mnl-6618_web.pdf">https://www.ct.gov/oec/lib/oec/ct_dots_mnl-6618_web.pdf</a> CT DOTS Observation Progression Book <a href="https://www.ct.gov/oec/lib/oec/ct_dots_progression-62518">https://www.ct.gov/oec/lib/oec/ct_dots_progression-62518</a> for website.pdf	C.O. 1, 2, 3, and 4	Watch the read aloud of Rainbow Fish on Storylineonline.net_Reflect upon how the story connects to observation and understanding of young children  Sign Statement of Commitment from NAEYC Code of Ethical Conduct	S.O. 1, 4, and 7

	4. Review Child Observation Forms, and child record, checklists 5. *Review and apply the NAEYC Code of Ethical Conduct.  https://www.naeyc.org/sites/default/files/globally-shared/downloads/PDFs/resources/position-statements/Ethics%20Position%20Statement 2011 09202013update.pdf			
3	1. Cycle of Intentional Teaching 2. Early Childhood SRBI Embedded Strategies Manual  http://www.ct.gov/oec/lib/oec/earlycare/curriculum/earlychildhood_srbi_manual.pdf  3. *Observe, record, assess using methods such as: anecdotal, running records frequency counts, checklist, work samples, time samples, and rating scales.  4. Inclusion Checklists to use during your observation:  Cara's Kit: Creating Adaptations for Routines and Activities (article and checklist)  https://inclusioninstitute.fpg.unc.edu/sites/inclusioninstitute.fpg.unc.edu/files/handouts/Milbourne%20Generic%20handout%20for%20a	C.O. 2, 3 and 4	Use one or more of the Inclusion Checklists to observe and understand the classroom environment. Be prepared to discuss your findings.	S.O. 3 and 4

	daptations%20presentations%20correct%20h ierarchy 0.pdf  Including Children with Special Needs			
4	*Eastern CT State University (video) Essential Dispositions <a href="https://www.easternct.edu/center-for-early-childhood-education/ct-early-learning-and-development-standards/fostering-essential-dispositions.html">https://www.easternct.edu/center-for-early-childhood-education/ct-early-learning-and-development-standards/fostering-essential-dispositions.html</a>	C.O. 4 and 5		
5	How to write an entry How to write a summary	C.O. 5 and 7	Observe and reflect upon child in physical activities and write your entries.	S.O. 5 and 7

	Physical Domain			
6	Cognition Domain	C.O. 5	Write the Physical summary Observe and reflect upon child in cognition activities and write your entries.	S.O. 1, 4, 5 and 7
7	Early Language, Communication, and Literacy Domain  The Inclusion Lab, 12 Key Practices for high quality early childhood inclusion <a href="https://blog.brookespublishing.com/12-key-practices-for-high-quality-early-childhood-inclusion/">https://blog.brookespublishing.com/12-key-practices-for-high-quality-early-childhood-inclusion/</a>	C.O. 5	Prepare the Cognition Summary  Observe and reflect upon a child in literacy experiences and write your entries.	S.O. 1, 4, 5 and 7
8	Social-Emotional Domain	C.O. 5	Prepare the Literacy summary Observe and reflect upon a child in social-emotional activities and write your entries.	S.O. 1, 4, 5 and 7
9	Creative Arts	C.O. 5	Prepare the Socio-emotional summary Observe and reflect upon a child in creative experiences and write your entries.	S.O. 1, 4, 5 and 7
10	Math Discuss Narrative Summary	C.O. 5	Prepare the creative summary Observe and reflect upon child in math activities and write your entries.	S.O. 1, 4, 5 and 7
11	Science	C.O. 5	Prepare the math summary Observe and reflect upon child in science activities and write your entries.	S.O. 1, 4, 5 and 7
12	Writing an Experience Plan including accommodations and/or adaptations for individual needs	C.O. 3, 4, and 5	*Write a Single Learning Experience Plan	S.O. 3, 4, and 5

		C.O. 6	Prepare the science summary	
13	Using Observations to Conference with Families of all children including those with disabilities, developmental delays, language and/or cultural differences.  *View a real or simulated family conference  Explore active listening		Read: How To Prepare for a Parent Teacher Conference <a href="https://www.cceionline.com/how-to-prepare-for-a-parent-teacher-conference/">https://www.cceionline.com/how-to-prepare-for-a-parent-teacher-conference/</a> View a video on active listening such as: Active Listening Skills For Teachers Part 1 <a href="https://www.youtube.com/watch?v=XSsk7mhkY9g">https://www.youtube.com/watch?v=XSsk7mhkY9g</a> Active Listening Skills For Teachers Part 2 <a href="https://www.youtube.com/watch?v=XmelDoZUcFs">https://www.youtube.com/watch?v=XmelDoZUcFs</a>	S.O. 1, 4, 5, 6 and 7
14	Social Studies	C.O. 5	Observe and reflect upon child in social studies activities and write your entries.	S.O. 1, 4, 5 and 7
15	MOCK FAMILY CONFERENCES	C.O.7	Review evidence including photographic and work samples. Complete the social studies summary Complete the Child Case Study	S.O. All
16	Hand in completed * Child Case Study including verification of hours  MOCK FAMILY CONFERENCES	C.O. all C.O. 7		S.O. All

<sup>\*-</sup> A Key Experience as listed on Master Course Outline